

September 30, 2011

Nevin Byrd
NBA Office Products
727 15TH STREET NW Suite 1000
WASHINGTON, DC 20005

Re: LSDZ982092013

Dear Byrd:

The District of Columbia Department of Small and Local Business Development (DSLBD) on 9/30/2011, approved your application for Recertification and registered your business enterprise in the Certified Business Enterprise Program as established by the Small, Local, and Disadvantaged Business Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; 52 DCR 7503), as amended.

Please view your profile on our website, dslbd.dc.gov. To view the profile, click, "Doing Business in the District" and then "*Find Certified (CBE) Companies*," enter the first word in your business name in "*Business Name*," and click "*Search*." Locate your firm's and click on the link. The profile outlines your approved certification categories and NIGP codes. DSLBD became paperless May 1, 2010, therefore, this is the only notice you will receive.

IMPORTANT NOTICE:

D.C. LAW 16-33 MANDATES THE FOLLOWING REQUIREMENTS FOR CERTIFIED BUSINESSES:

- 1. This certification, pursuant to D.C. Law 16-33 Subpart 3 will expire two (2) years from the effective date of approval. Your application for re-certification should be submitted ninety (90) days prior to your expiration date.**
- 2. All certified businesses must comply with all provisions of D.C. Law 16-33,**
- 3. Pursuant to Section 2363 of D.C. Law 16-33, the Small and Local Business Opportunity Commission (SLBOC) may revoke or suspend the certificate of registration of a business enterprise that is engaged in fraud or deceit in obtaining registration; furnished substantially inaccurate or incomplete ownership or financial information; acted in gross negligence, incompetence, financial irresponsibility or misconduct in the practice or trade or profession.**
- 4. If there are any changes in your company or corporation, that may affect your eligibility, you must notify the Department of Small & Local Business Development Office within 30 days.**

CERTIFICATION NUMBER: LSDZ982092013

DATE OF APPROVAL: 9/30/2011

DATE OF EXPIRATION: 9/30/2013

If you have any questions, please do not hesitate to contact our office by calling 202-727-3900.

Harold B. Pettigrew, Jr.
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