

**METROPOLITAN WASHINGTON  
UNIFIED CERTIFICATION PROGRAM**

DDOT • 55 M Street S.E., 7<sup>th</sup> Floor • Washington, D. C. 20003 • (202) 671-0479  
WMATA • 600 Fifth Street, N. W., 3rd Floor • Washington, D. C. 20001 • (202) 962-6493



District Department of Transportation



SENT BY EMAIL

April 3, 2019

Mr. Nevin Byrd  
President  
NBA Office Products, Inc.  
20 F Street, NW, Suite 768  
Washington, DC 20001

RE: Certification No. **19-04-07-N**

Dear Mr. Byrd:

We are pleased to inform you that your firm has been granted certification as a Disadvantaged Business Enterprise (DBE) with the Metropolitan Washington Unified Certification Program (MWUCP), effective **April 3, 2019**. This letter also verifies that your firm has also been granted certification as a Small Business Enterprise (SBE) in addition to the DBE Certification, effective **April 3, 2019**. MWUCP participants include the Washington Metropolitan Area Transit Authority (WMATA) and the District of Columbia Department of Transportation (DDOT). Your firm is subject to the requirements of the Disadvantaged Business Enterprise regulations, Title 49, Code of Federal Regulations, Part 26, as amended and all laws of this jurisdiction applicable to the transaction of business. You are currently certified in the following North American Industry Classification System (NAICS) Code(s):

**238390 – OTHER BUILDING FINISHING CONTRACTORS**  
**337211 – WOOD OFFICE FURNITURE MANUFACTURING**  
**337214 – OFFICE FURNITURE WHOLESALERS**  
**424120 – STATIONARY & OFFICE SUPPLIES WHOLESALERS**

If you wish to add to the list of approved NAICS Codes, you must make such request in writing with supporting documentation to the MWUCP participant from which the original certification was received.

Your certification does not automatically expire. As a certified DBE/SBE, you are required to submit an annual “No Change”/“Notice Regarding Change” statement, attesting to your continued status as a “socially and economically disadvantaged individual”. You must also submit the following: the Firm’s Federal Tax Return for that year. The requisite forms are available on the WMATA website or the DDOT website.