



441 4th Street NW, Suite 850N
Washington, DC 20001
202.727.3900 | 202.724.3786 fax
<http://dslbd.dc.gov>

December 20, 2015

Nevin Byrd
NBA Office Products
60 L STREET NE 1410
WASHINGTON, DC 20002

Re: LSDZR99608122018

Dear Byrd:

The District of Columbia Department of Small and Local Business Development (DSLBD) on 12/18/2015, approved your application for Recertification and registered your business in the Certified Business Enterprise (CBE) Program as established by the Small and Certified Business Enterprise Development and Assistance Act of 2005 (D.C. Law 20-0108; 52 DCR 7503), as amended.

Please view your business profile on our website, <http://dslbd.dc.gov>. To view the profile, click, "*Business Opportunities*", "*Find Certified Companies*" and "*Search for a certified company*". In the *CBE Certified Contractors* page, you will be able to enter the first word of your business name using the "*Business Name*" field and click "*Search*" to locate your business. Click on the link for your business name to view your profile. The profile outlines your approved certification categories and NIGP codes. As of May 1, 2010, DSLBD sends paperless approval notices. This is the only notice you will receive.

PLEASE BE ADVISED, D.C. LAW 20-0108 MANDATES THE FOLLOWING REQUIREMENTS FOR CERTIFIED BUSINESSES:

- **This certification, pursuant to D.C. Law 20-0234, will expire three (3) years from the date of approval.**
- **Your application for re-certification should be submitted ninety (90) days prior to your expiration date. All certified businesses must comply with all provisions of D.C. Law 20-0108.**
- **Pursuant to D.C. Law 20-0108, DSLBD may revoke or suspend the certificate of registration of a business enterprise that is engaged in fraud or deceit in obtaining registration; furnished substantially inaccurate or incomplete ownership or financial information; acted in gross negligence, incompetence, financial irresponsibility or misconduct in the practice or trade or profession.**
- **If there are any changes to your business that may affect your eligibility in the CBE program (e.g. change or address or ownership change), you must notify DSLBD within thirty (30) days of the date of the change. Notification of any changes can be sent to cbe.feedback@dc.gov.**

CERTIFICATION NUMBER: LSDZR99608122018

DATE OF APPROVAL: 12/18/2015 DATE OF EXPIRATION: 12/18/2018

If you have any questions, please do not hesitate to contact the certification division on 202-727-3900 or at cbe.feedback@dc.gov.

Ana R. Harvey
Director
DC Department of Small and Local Business Development
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